

TENTATIVE AGENDA
Olean Public Library Board of Trustees
January 17, 2018
5:30 P.M. – Conference Room

The mission of the Olean Public Library is to provide equal access to materials in various formats, programs, services, and professional staff to assist all people with their educational, informational and leisure needs.

A Certificate of Compliance and Notice of Meeting Posted was signed, notarized and made a part of these minutes along with a copy of said notice.

Call to Order

1. Consent Agenda Items:
 - A. Waive the reading of the minutes of the previous meetings and approve as mailed.
 - B. Approval of Warrant Sheets for December 16-January 17:
 - Operating Fund:
 - Cafeteria 125 Fund:
 - Capital Fund:
 - C. Correspondence
 - D. Voice of the Public
 - E. Director's Report
2. Review of Financial Statements
3. Committee Reports
4. Old Business
 - Director's Evaluation (discussion)
5. New Business
 - Motion to authorize the Treasurer to pay utilities, insurances, equipment leases, payrolls and payroll withholding taxes as they become due in 2018
 - Motion to authorize the treasurer to maintain the following accounts for 2018:
 - Exchange Fund Account – Community Bank
 - Operating Fund Checking – Community Bank
 - Capital Fund Checking – Community Bank
 - Cafeteria Plan Checking – Community Bank
 - Broadband Grant Checking – Community Bank
 - Temporary Investment Account – Morgan Stanley Smith Barney
 - Review and Adopt the Schedule for the Trustee Election and 2019 Budget Vote
6. Adjournment